VINATRANS JOINT STOCK COMPANY	**SOCIALIST REPUBLIC OF VIETNAM Independence - Freedom - Happiness**
No.: /BB-VIN	*Ho Chi Minh City, April 10, 2025*

DRAFT

MEETING MINUTES
The 2025 Annual General Meeting of Shareholders of VINATRANS

- Company name: VINATRANS
- Business registration certificate number 0300648264 issued by the Department of Planning and Investment of Ho Chi Minh City for the first time on March 16, 2010, registered for the 9th change on June 6, 2024.
- Head office: 406 Nguyen Tat Thanh, Ward 18, District 4, Ho Chi Minh City.

Today, at 9:00 a.m. on April 10, 2025 at the 6th floor hall, No. 56 Thu Khoa Huan Street, Ben Thanh Ward, District 1, Ho Chi Minh City, the 2025 Annual General Meeting of Shareholders of Vinatrans (*the AGM*) was held in a direct meeting format, with the following contents:

PART I: OPENING AND INTRODUCTION OF THE MEETING.

I. Opening of the Meeting

1. Ms. Huynh Nha Yen, Head of the Business Department, on behalf of the Organizing Committee, announced the reason and introduced the delegates to attend the AGM.

Participants in the Meeting:

- Shareholders of Vinatrans whose names listed in the shareholder registry as of the record date, March 7, 2025.
- The Board of Directors, the Board of Management, the Board of Supervisors of Vinatrans
- Representatives from AASC Auditing Company, the approved auditing firm responsible for auditing the 2024 Financial Statements of Vinatrans.

2. Ms. Huynh Nha Yen introduced the Shareholder Eligibility Verification Committee, which was established under Decision No. 06/QĐ-VIN dated January 17, 2025, by the Board of Directors, consisting of:

- Mr. Do Nguyen Viet – Head of Operation Department: Head of Shareholder Eligibility Verification Committee
- Mr. Nguyen Thuong Son - Technical and Investment Deputy Manager: Member;
- Ms. Le Thi Huyen Trang - General Accountant of Accounting and Finance Department: Member.

II. Shareholder Eligibility Verification Report

Mr. Do Nguyen Viet - Head of the Shareholder Eligibility Verification Committee presented the results of the shareholder eligibility verification as of 9:00 AM on April 10, 2025, as follows:

- Total number of voting shares: 25,500,000 shares.

- Shareholders invited to attend the AGM include: All shareholders determined according to the shareholder list as of March 7, 2025.

- Total number of shareholders attending: ….. shareholders and authorized representatives of shareholders, owning and representing a total of ……………. shares, accounting for …… .% of the total number of voting shares of the Company.

Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020 and Clause 1, Article 19 of the Company's current Charter, the General Meeting of Shareholders is held when the number of shareholders attending the meeting represents more than 50% of the total number of voting shares. Therefore, the 2025 Annual General Meeting of Shareholders of Vinatrans Company meets all the requirements to be held legally and validly.

(*The minutes of Shareholder Eligibility Verification Committee as attached*).

III. Election of Presidium, Secretariat, and Vote Counting Committee

Mr. Nguyen Minh Huy - Chairman of the Board of Directors is the Chairman of the AGM.

1. The AGM approved the composition of the Presidium with ....% of voting shares attending the meeting in favor.

The Presidium consists of:

- Mr. Nguyen Minh Huy - Chairman of the Board of Directors: Chairman of the AGM;
- Mr. Ha Minh Huan - Member of Board of Directors, General Director
- Mr. Do Bao Trong - Member of Board of Directors, Deputy General Director

2. The AGM approved the composition of the Secretariat with ....% of voting shares attending the meeting in favor.

The Secretariat consists of:

- Ms. Ngo Thi Luong - PIC of corporate governance, Company Secretary
- Ms. Pham Thi Ha Phuong - Member of the Board of Supervisors

3. The AGM approved the composition of the Vote Counting Committee with ....% of voting shares attending the meeting in favor.

The Vote Counting Committee consists of:

- Ms. Ninh Kim Thoa - Head of Accounting and Finance: Head of Vote Counting Committee;
- Mr. Phan Ngoc Vu - Head of Organization and Administration Department: Member;
- Mr. Tran Huu Chi - Head of Supply Department: Member

IV. Approval of the Agenda of the Meeting

Mr. Nguyen Minh Huy - Chairman of the Board of Directors announced the agenda of the Meeting (*The agenda as attached*).

The AGM approved the agenda of the 2025 Annual General Meeting of Shareholders with ....% of the voting shares in favor.

V. Approval of the Working Regulations of the Meeting

Mr. Do Bao Trong - Member of the Board of Directors, Deputy General Director presented the Working Regulations of the Meeting.

The AGM approved the Working Regulations of the 2025 Annual General Meeting of Shareholders with ....% of the voting shares in favor.

PART II. CONTENTS OF THE MEETING

I. Reports and Proposals at the Meeting:

1. Mr. Nguyen Minh Huy - Chairman of the Board of Directors presented the Board of Directors' Report (*The Report No. 99/BC-VIN dated 03/03/2025 as attached*) and Mr. Pham Thanh Do - the Independent Member the Board of Directors presented the Report of the Independent Member of the Board of Directors (*The Report No. 97/BC-VIN dated 03/03/2025 as attached*).

2. Mr. Trieu Anh Vu - Head of the Board of Supervisors presented the Board of Supervisors' Report *(The Report No. 100/BC-VIN dated 03/03/2025 as attached);*

3. Mr. Ha Minh Huan - Member of the Board of Directors, General Director presented the following proposals:

3.1 Proposal for approval of the Audited Financial Statements for 2024 (*Proposal No. 186/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

3.2 Proposal for the profit distribution and dividend payment for 2024 (*Proposal No. 187/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

3.3 Proposal on the amendments and supplements to the Company Charter (*Proposal No. 188/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

3.4 Proposal on the amendments and supplements to the Internal Regulations on Corporate Governance (*Proposal No. 189/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

3.5 Proposal on the 2025 business plan (*Proposal No. 190/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

3.6 Proposal for the settlement of salaries and remunerations in 2024 and the salary and remuneration plan for 2025 for the Board of Directors, the Board of Supervisors (*Proposal No. 191/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

3.7 Proposal on the 2025 profit distribution plan (*Proposal No. 192/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

3.8 Proposal on the 2025 financial plan (*Proposal No. 193/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

4. Mr. Do Bao Trong - Member of the Board of Directors, Deputy General Director of the Company presented the following proposals:

4.1 Proposal on the 2025 investment plan (*Proposal No. 194/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

4.2 Proposal on the adjustment of the implementation plan of the Project on restructuring Vinatrans' investment capital at enterprises (*Proposal No. 195/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

4.3 Proposal for the selection of an auditing firm for the 2025 Financial Statements (*Proposal No. 196/TTr-VIN dated April 01, 2025 of the Board of Supervisors as attached)*.

4.4 Proposal for the signing economic contracts with related companies of insiders (*Proposal No. 197/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

4.5 Proposal for the change of the Company's head office address (*Proposal No. 198/TTr-VIN dated April 01, 2025 of the Board of Directors as attached)*.

4.6 Proposal for the election of the Board of Directors for the 2025-2030 term (*Proposal No. ……/TTr-VIN dated ……/2025 of the Board of Directors as attached)*.

4.7 Proposal for the election of the Board of Supervisors for the 2025-2030 term (*Proposal No. ……/TTr-VIN dated ……/2025 of the Board of Directors as attached)*.

II. Election of members of the Board of Directors and the Board of Supervisors for the 2025-2030 term

1. Approval of the Proposal on the election of members of the Board of Directors and Board of Supervisors for the 2025-2030 term.

1.1 The AGM approved the Proposal No. *……/TTr-VIN dated …………./2025* of the Board of Directors on the election of members of the Board of Directors for the 2025-2030 term with ....% of the voting shares in favor.

1.2 The AGM approved the Proposal No. *……/TTr-VIN dated …………./* 2025 of the Board of Directors on the election of members of the Board of Supervisors for the 2025-2030 term with ....% of the voting shares attending the General Meeting in favor.

2. Approval of the Regulations on the election of members of the Board of Directors and the Board of Supervisors for the 2025-2030 term.

Ms. Ninh Kim Thoa - Head of the Vote Counting Committee presented the Regulations for the election of members of the Board of Directors and the Board of Supervisors for the 2025-2030 term.

The AGM approved the Regulations for the election of members of the Board of Directors and the Board of Supervisors for the 2025-2030 term with ....% of voting shares in favor.

3. Results of election of members of Board of Directors, Board of Supervisors for the 2025-2030 term

The AGM proceeded with the election of members of the Board of Directors and the Board of Supervisors for the 2025-2030 term.

Ms. Ninh Kim Thoa - Head of the Vote Counting Committee presented the vote counting minutes for the election of members of the Board of Directors and the Board of Supervisors for the 2025-2030 term *(The vote counting minutes as attached).*

3.1 Results of the election of Board of Directors for the 2025-2030 term

Based on the vote counting results, the AGM approved the list of elected members of the Board of Directors for the 2025-2030 term as follows:

STT	Full name	Number of votes	Voting ratio *(*)*
1	……………..		…… %
2			
3			
4			
5			

(*): Calculated based on the number of voting shares attending the Meeting.

3.2 Results of the election of Board of Supervisors members 2025-2030

Based on the vote counting results, the AGM approved the list of elected members of the Board of Supervisors for the 2025-2030 term as follows:

STT	Full name	Number of votes	Voting ratio *(*)*
1	……………..		…… %
2			
3			

(*): Calculated based on the number of voting shares attending the meeting.

III. Voting results to approve the Reports and Proposals at the AGM

The AGM voted to approve the Reports and Proposals. The total number of shareholders participating in voting on the Reports and Proposals is …. shareholders, owning and representing a total of ……… shares, accounting for ……..% of the total number of voting shares of the Company.

Ms. Ninh Kim Thoa - Head of the Vote Counting Committee presented the vote counting minutes for the reports and proposals discussed at the Meeting.

Based on the vote counting results, the AGM approved the following items:

1. Approval of the Report No. 99/BC-VIN dated 03/03/2025 of the Board of Directors and Report No. 97/BC-VIN dated 03/03/2025 of the Independent Member of the Board of Directors, with ....% of the voting shares in favor.
2. Approval of the Report No. 100/BC-VIN dated 03/03/2025 of the Board of Supervisors, with ....% of the voting shares in favor

3. Approval of the Audited Financial Statements for 2024 according to Proposal No. 186/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

4. Approval of the profit distribution and dividends for 2024 according to Proposal No. 187/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

5. Approval of the amendments and supplements to the Company's Charter on Organization and Operation according to Proposal No. 188/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

6. Approval of the amendments and supplements to the Internal Regulations on Corporate Governance according to Proposal No. 189/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

7. Approve the 2025 business plan according to Proposal No. 190/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

8. Approval of Proposal No. 191/TTr-VIN dated April 01, 2025 of the Board of Directors on the settlement of salaries and remunerations in 2024 and the salary and remuneration plan for 2025 for the Board of Directors and the Board of Supervisors, with ....% of the voting shares in favor.

9. Approval of the 2025 profit distribution plan according to Proposal No. 192/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

10. Approval of the 2025 financial plan according to Proposal No. 193/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

11. Approval of the 2025 investment plan according to Proposal No. 194/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

12. Approval of the adjustment of the implementation plan of the Project on restructuring Vinatrans' investment capital at enterprises according to the Proposal No. 195/TTr-VIN dated April 01, 2025 of the Board of Directors, with ....% of the voting shares in favor.

13. Approval of the selection of an auditing firm for the 2025 Financial Statements according to Proposal No. 196/TTr-VIN dated April 01, 2025 of the Board of Supervisors, with ....% of the voting shares in favor.

14. Approval of the signing economic contracts with related companies of insiders according to Proposal No. 197/TTr-VIN dated April 01, 2025 of the Board of Directors of the Company, with ....% of the voting shares in favor.

15. Approval of the change of the Company's head office address according to Proposal No. 198/TTr-VIN dated April 01, 2025 of the Board of Directors of the Company, with ....% of the voting shares in favor.

IV. Approval of the Minutes and Resolutions of the Meeting

1. Ms. Ngo Thi Luong, on behalf of the Secretariat, presented the draft minutes of the 2025 Annual General Meeting of Shareholders.

The General Meeting of Shareholders unanimously approved the entire draft minutes of the 2025 Annual General Meeting of Shareholders, with ....% of the voting shares present at the meeting in favor.

2. Ms. Ngo Thi Luong presented the draft resolution of the 2025 Annual General Meeting of Shareholders.

The General Meeting of Shareholders unanimously approved the entire draft resolution of the 2025 Annual General Meeting of Shareholders with ....% of voting shares present at the meeting in favor.

The minutes of the 2025 Annual General Meeting of Shareholders of Vinatrans were prepared at …… hours …… minutes on April 10, 2025, and were unanimously approved by the General Meeting of Shareholders.

The 2025 Annual General Meeting of Shareholders of Vinatrans concluded at …… hours …… minutes on the same day./.

THE SECRETARIAT		ON BEHALF OF THE AGM CHAIRMAN
Ngo Thi Luong	**Pham Thi Ha Phuong**	**Nguyen Minh Huy**

Recipient:
- Shareholders;
- State Securities Commission;
- Hanoi Stock Exchange;
- BOD;
- BOS;
- BOM;
- Archived: Admin, BOD.

Note: The translation is for information purpose only and does not substitute the official Vietnamese contents. In case of any discrepancy between the Vietnamese and English versions, the Vietnamese version shall prevail.